



Golden  
**LEAF**  
FOUNDATION

**Audit Committee**  
February 5, 2026

# **Audit Committee Agenda**

- Approve Minutes of December 2025 Meeting
- Recommendation: Minutes Procedure revisions

# Minutes Procedure Revisions

Revisions to the Minutes Procedure:

- Proposed revisions shared during the January 2026 retreat
  - Ensuring practice and procedures are consistent
  - Clarifications between the General Counsel and Outside Counsel roles
  - Updating of the process for unsealing minutes and responding to a public records request of sealed minutes
  - Other general procedural updates
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## **Recommendation**

Recommend that the Board approve the revisions to the Minutes Procedure as discussed and detailed in the materials.