



### **Banking Services RFP**

Last updated June 17, 2025

1. **Question submitted:** Can we obtain a Vendor List with Spend amounts?  
**Response from Golden LEAF:** Golden LEAF does not currently use this process.
2. **Question submitted:** What are the spend amounts for paying vendors?  
**Response from Golden LEAF:** Golden LEAF does not currently use this process.
3. **Question submitted:** What are the spend amounts for travel cards?  
**Response from Golden LEAF:** Varying levels from \$5k to \$12k.
4. **Question submitted:** How many travelers do you have?  
**Response from Golden LEAF:** We have 5 cards.
5. **Question submitted:** What accounting software are you using?  
**Response from Golden LEAF:** Quickbooks
6. **Question submitted:** Are you using third party software for an expense management tool such as Concur?  
**Response from Golden LEAF:** No
7. **Question submitted:** What is your process for paying vendors now?  
**Response from Golden LEAF:** Invoices through Quickbooks and NACHA file software for batch upload to bank.
8. **Question submitted:** What kind of rebate are you receiving now with your card program?  
**Response from Golden LEAF:** 1 point for every dollar spent – usually redeemed for 1% cashback.
9. **Question submitted:** Average incoming and outgoing wire number per month?  
**Response from Golden LEAF:** 3 incoming wires and less than 1 outgoing wire.
10. **Question submitted:** Do you have the need to send wires in foreign currency?  
**Response from Golden LEAF:** No, we do not have a need to send wires in foreign currency.
11. **Question submitted:** ACH Origination – Do you upload a file for processing?  
**Response from Golden LEAF:** Yes, we upload a file for processing. Typically, one file per week.