For each of the items listed below, indicate whether the service has been previously completed or if funding is requested. If the item has been previously completed, please provide a copy of the report, etc. with the application. If funding is requested, please indicate the budget for the activity on this form as well as on the project budget application attachment. This checklist document also should be uploaded as an attachment.

For a description or more detail about each of these due diligence services, including what age is acceptable for each report type, please see the Due Diligence Overview or Frequently Asked Questions and Glossary, both found on the [SITE Program Resources page](https://www.goldenleaf.org/site/resources/).

Golden LEAF will review reports and information submitted and determine if they are adequate. If Golden LEAF determines that the information is not adequate or is not responsive to these due diligence requirements, Golden LEAF may require supplemental information or may decide not to accept the report.  Examples of reasons Golden LEAF may request supplemental information or may decide not to accept a report include but are not limited to: report is incomplete; report does not include all of the site under consideration; report was prepared for a party other than the applicant; report does not meet the criteria in the glossary; report is old. If you have questions about whether a report is adequate, contact Golden LEAF.

In the table below, “Required for application in the SITE Program - Development phase” indicates which of the items in this list are required of sites for which an applicant is seeking support in the Development phase.

| **File Name** | **Eligible Services** | **Required for application in the SITE Program - Development phase** | **Previously Completed (Y/N)**  | **Funds Requested** **(Y/N)** | **Budget** |
| --- | --- | --- | --- | --- | --- |
| 20a | Phase I Environmental Site Assessment | Y |   |   | $      |
| 20b | Phase II Environmental Site Assessment | Y (if indicated by Phase I assessment; Golden LEAF funding only for publicly owned sites) |   |   | $      |
| 20c | Preliminary Wetland and Stream Determination | Y (alternative: Detailed Wetland Delineation) |   |   | $      |
| 20c | ALTERNATIVE:Detailed Wetland and Stream Delineation | Y(alternative: Preliminary Determination) |   |   | $      |
| 20d | Threatened and Endangered Species Report | Y |   |   | $      |
| 20e | Initial Historical, Archaeological and Cultural Resource Review | Y |   |   | $      |
| 20f | Detailed Archaeological Study | Y(if required following initial archaeological review; Golden LEAF funding only for publicly owned sites)  |   |   | $      |
| 20g | Boundary Survey | N |   |   | $      |
| 20h | Geotechnical Report | N |   |   | $      |
| 20i | Buildable Area Summary Map | Y |   |   | $      |
| 20j | Existing Utilities Capacity Analysis Statement | Y |   |   | $      |
| 20k | Water System Flow Analysis | Y |   |   | $      |
| 20l | Title Opinion | Y |   |   | $      |
| 20m | Existing Utilities Map | Y |   |   | $      |